

MEETING OF THE CITY OF RUSHVILLE, INDIANA

BOARD OF PUBLIC WORKS AND SAFETY

MAY 5, 2014

5:30 P.M.

CALL TO ORDER: The Board of Public Works and Safety met on the above date and time at 270 West 15th Street, Rushville, Indiana. Mayor Pavey called the meeting to order at 5:30 p.m.

ROLL CALL: Board Members, Gary Cameron, and Darrin McGowan answered roll call. Ron Jarman arrived later in the meeting. Also present was City Attorney, Julie Newhouse.

MINUTES: Minutes of the April 15, 2014 meeting were presented for approval. Cameron made a motion to approve the minutes as presented. McGowan seconded the motion. Motion carried.

MAYOR'S REPORT: None.

CLERK-TREASURER'S REPORT: None.

DEPARTMENT HEAD REPORTS:

Fire: Chief Jenkins handed out his monthly report. He said he added a new report regarding the type of payer.

Three firemen will be going to South Bend May 19th for swift water rescue training.

Representatives from ISO insurance will be down to go through the Fire Department on June 5th. They may also visit the Police Department and City Utilities.

Jenkins said the grading on the lot at 227/231 Main Street is almost completed. The side of the building is sealed and they plan to start painting Wednesday or Thursday.

So far we have collected \$22,442.49 from EMS calls. \$64,014.80 has been billed. The billing company said it will probably take until July to see where we are on insurance collection rates.

Park – Park Director Mathews said they started the pumps today at the pool and everything looks good. They plan on opening the pool May 25th.

Board Member, Jarman arrived.

Police – Chief Tucker said he has talked to Chuck Kemker regarding the purchase of the remaining equipment for this room.

Animal – Mayor Pavey said the shelter no longer keeps any controlled medication for euthanasia on the premises. The vets have put together a pricing system for us.

CITIZEN CONCERNS/COMMENTS: None.

UNFINISHED BUSINESS:

1. **Contracts-Housekeeping, Etc.** - We received 1 proposal from N & S Cleaning as follows:
Police Department: Option #1 = \$440.00; Option #2 = \$370.00
City Hall: Option #1 = \$260.00; Option #2 = \$225.00
The proposal was taken under advisement for review and will be discussed at the next meeting.
2. **Policy Procedure Manual** – The Department Heads have turned in their suggestions. The Mayor, Clerk-Treasurer, and Deputy Clerk will review before sending it on to the committee.
3. **Contract for Services – City Donations** – There are still 2 contracts outstanding.
4. **Junk Peddler Ordinance** – Nothing at this time.
5. **Ambulance-Intercept Contract** – Chief Jenkins said at the end of the month the hospital may start charging \$150.00 each time we use them even though we have not entered into a contract. Jenkins recommended entering into a contract at a rate of \$650.00 for ALS charges. Cameron made a motion to approve a contract with RMH. Jarman 2nd the motion. Motion carried.

NEW BUSINESS:

1. **Police Department Promotions** – Chief Tucker said they are ready to begin the process to accept letters of intent for promotion to the rank of Sargent. He asked permission to post the notice. McGowan made a motion to proceed. Cameron seconded the motion. Motion carried.
2. **Street Department Part-time Hire** – Street Commissioner Miller asked permission to hire Brad Koehler for summer help at a rate of \$7.50 per hour. The salary would be paid from MVH. Koehler's first day would be this Wednesday. McGowan made a motion to approve hiring Koehler for seasonal help at a rate of \$7.50 per hour. Cameron seconded the motion. Motion carried.
3. **Fire/Rescue – Approve on call person** – Chief Jenkins asked permission to hire Michael Harr as EMS on call personnel. Cameron made a motion to hire Harr. McGowan seconded the motion. Motion carried.

4. **ARa Contract Agreement – DNR Trails** – Mayor Pavey informed the Board that he applied for a grant with DNR. If we receive the grant we will enter into a contract with ARa for \$3,500 for administration of the grant.
5. **James & Jennifer Black Property (Winding Road Management)** – Pavey informed the Board that they have begun the process of purchasing the back 60 feet behind the old Frantz building.
6. **Booker T Washington Roof Bid** – Pavey said we have accepted the low bid for the Booker T Washington roof from D. O. Corn & Sons. It will be a shingle roof, due to the metal roof costing 65% more.

ADJOURN: There was no further business to come before the Board; Jarman made a motion to adjourn. McGowan seconded the motion. The meeting adjourned at 5:52 p.m.